

**1.1. Call to Order**

The regular scheduled meeting of the Board of Education was held on August 25, 2014 in the James W. Zick Board Room. The meeting was called to order at 7:05 PM by President Stoddard.

**1.2. Roll Call – Board Members Present:**

Mr. Thomas Stoddard, President, Mrs. Ellen Aherne, First Vice President, Dr. Christine Plonski-Sezer, Second Vice President, Mrs. Sondra Stine, Treasurer, Mr. Michael Barhite, Mr. Jason Casselbury, Mr. Jason Richmond, and Mrs. Diane Makosky, Secretary, Non-Member

Absent

Mr. Stephen Kilmer and Mr. Roy Twining

**1.3. Administration Present**

Mrs. Voigt, Acting Superintendent & Director of Curriculum & Instruction & Federal Programs, Mr. Joseph Patchcoski, Business Manager, Mrs. Christine Kelly, Elementary Principal, Mr. Robert Presley, High School Principal, Ms. Gail Wnorowski, Director of Special Services and Attorney Gaughan, Solicitor

Absent

Laurie Cobb, Assistant Business Manager

**1.4 PRIDE IN MOUNTAIN VIEW: Recognition for students and staff****1.5 Approval of the Minutes – August 11, 2014.**

The motion is made by Mrs. Stine, second by Dr. Plonski-Sezer, to approve the minutes dated August 11, 2014 as presented.

Resolution 242 – Motion Carried (6 Yes, 1 Abstained, 2 Absent)

**1.6 Treasurer Report and Cafeteria Report: Mr. Michael Barhite, Treasurer, reported as listed.****1.7 First Hearing of Visitors – You may speak about anything on the agenda.****2. Finance Committee: Roy Twining, chairperson**

Committee Members: Jason Casselbury, Stephen Kilmer

Financial Reports

**2.1 Approve July 2014 Disbursements**

The motion is made by Mr. Casselbury, second by Mr. Richmond, to confirm payment of the July 2014 General Fund Bill List, Debt Service Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the amount of \$1,563,680.50.

Resolution 243 – Motion Carried (7 Yes, 2 Absent)

**2.2 Approve August 25, 2014 Bill Lists**

The motion is made by Mr. Casselbury, second by Mr. Richmond, to approve the list of bills for the August 25, 2014 General Fund and Cafeteria Fund bill lists in the amount of \$391,709.86.

Resolution 244 – Motion Carried (7 Yes, 2 Absent)

**2.3 Approve Exoneration of Taxes**

The motion is made by Mr. Casselbury, second by Mr. Richmond to Exonerate Joseph D. Ritter, Hop Bottom, PA from paying Real Estate taxes per the determination of the Department of Military and Veterans Affairs and issue refund of \$509.90.

Resolution 245 – Motion Carried (7 Yes, 2 Absent)

**2.4 Approve Quarterly Reports**

The motion is made by Mr. Casselbury, second by Mr. Richmond, to approve the following quarterly reports dated June 30, 2014 as presented and file for audit:

1. Elementary Activities Account

Resolution 246 – Motion Carried (7 Yes, 2 Absent)

**3. Personnel Committee: Sondra Stine, Chairperson**

Committee Members: Ellen Aherne, Jason Casselbury

**3.1 Approve Addition to Substitute List**

The motion is made by Mrs. Stine, second by Mr. Casselbury to approve the following addition to the substitute lists pending receipt of all documentation as amended:

1. Robin Way, Factoryville, PA to the cafeteria substitute list
2. Judy Molenko, Brooklyn, PA to the high school clerical substitute list
3. Erika Lewis, New Milford, PA, substitute teacher K-12
4. Stephanie Van Deusen, Carbondale, PA to the high school substitute list
5. Jason Larioni, Throop, PA to the high school substitute list

Resolution 247 – Motion Carried (7 Yes, 2 Absent)

**3.2 Appoint Supplemental Salary Request**

The motion is made by Mrs. Stine, second by Mr. Casselbury to appoint David Breese as an Elementary Intramural Basketball Coach - \$732.00 for 2014-2015.

Resolution 248 – Motion Carried (7 Yes, 2 Absent)

**3.3 Adopt Revised Job Description for Director of Athletics**

The motion is made by Mrs. Stine, second by Mr. Casselbury to adopt the revised job description for the Director of Athletics as presented.

Resolution 249 – Motion Carried (7 Yes, 2 Absent)

**4. Policy Committee: Christine Plonski-Sezer Chairperson**

Committee Members: Sondra Stine, Jason Richmond

**5. Education Committee: Ellen Aherne, Chairperson**

Committee Members: Christine Plonski-Sezer, Jason Richmond

**5.1 Approve Conference Request**

The motion is made by Mrs. Aherne, second by Mr. Richmond to approve the following conference request:

- a) Peter Regeski and Corrine McNabb on Friday, October 10, 2014 to attend ACCESS Training at Bethlehem Area Public Library, Bethlehem, PA (District vehicle to be scheduled – No cost to District)

Resolution 250 – Motion Carried (7 Yes, 2 Absent)

**5.2 Approve K-6 Math Curriculum**

The motion is made by Mrs. Aherne, second by Mr. Richmond to approve the K-6 Math curriculum as presented.

Resolution 251 – Motion Carried (7 Yes, 2 Absent)

**5.3 Approve Field Trip Requests**

The motion is made by Mrs. Aherne, second by Mr. Richmond to approve the following field trips:

- Sheri Ransom and 2 or 3 students on Thursday, September 4, 2014 and every Thursday thereafter during the school year to visit Lenoxville Senior Citizens Center and the Clifford Market. (Transportation Cost - \$40.22 per trip)
- Sheri Ransom and 2 or 3 students on Monday, September 8, 2014 and every Monday thereafter during the school year to visit Interfaith, Montrose, PA. (Transportation Costs - \$57.32 per trip)
- Sheri Ransom and 2 or 3 students on Tuesday, September 9, 2014 and every Tuesday thereafter during the school year to visit the YMCA, Carbondale, PA. (Transportation Cost - \$57.32 per trip)

Resolution 252 – Motion Carried (7 Yes, 2 Absent)

**6. Building and Site Committee: Michael Barhite, Chairperson**

Committee Members: Jason Casselbury, Roy Twining

Mr. Taylor's reported

- Both buildings have been cleaned and are ready for opening day.
- Regular schedule for custodians will begin on Wednesday
- Pad for the generator has been poured
- Repairs to the high school sidewalk have been done
- Entrance to the high school is complete

- The curb still needs to be painted

Mr. Casselbury asked what the story was on the turf. This led to discussion on the ball fields. Mr. Taylor is still waiting for Keystone Associates to get back to him on the corrections to the proposal.

The rollover for the phones will take place during the Christmas break.

Mrs. Voigt thanked Mr. Taylor for his part in the opening day activities.

#### **6.1 Approve Repairs to the High School Lobby Entrance**

The motion is made by Mr. Barhite, second by Mrs. Casselbury to award the construction of the repairs to the high school lobby entrance to Timz Construction Company, Kingsley, PA in the amount of \$12,400.00.

Resolution 253 – Motion Carried (7 Yes, 2 Absent)

### **7. Transportation Committee: Stephen Kilmer, Chairperson**

Committee Members: Michael Barhite, Jason Richmond

#### **7.1 Approve Car/Van Driver**

The motion is made by Mr. Richmond, second by Mr. Barhite to approve Elizabeth Nonnemacher, Carbondale, PA as a car/van driver for 2014-2015 pending receipt of all documentation.

Resolution 253 – Motion Carried (7 Yes, 2 Absent)

#### **7.2 Approve Addition to Car/Van Substitute List**

The motion is made by Mr. Richmond, second by Mr. Barhite to approve the following addition to the substitute lists pending receipt of all documentation as amended:

1. Dan Anthony, Brooklyn, PA to the car/van substitute list
2. James Newcomb, Clifford to the car/van substitute list
3. Lori Marcy, Kingsley to the car/van substitute list

Resolution 254 – Motion Carried (7 Yes, 2 Absent)

#### **7.3 Approve Indemnification Agreement with Pocono Transportation, Inc**

The motion is made by Mr. Richmond, second by Mr. Barhite to approve the Indemnification Agreement with Pocono Transportation, Inc. as presented.

Resolution 255 – Motion Carried (7 Yes, 2 Absent)

### **8. Labor Relations Committee: Mr. Stoddard, Chairperson**

MVEA Committee Members: Ellen Aherne, Michael Barhite, Christine Plonski-Sezer  
MVESPA Committee Members, Stephen Kilmer, Sondra Stine, Roy Twining

A meeting was held with the MVEA on Tuesday, August 12, 2014.

## 9. Administration

### 9.1 Acting Superintendent's Comments – Mrs. Karen Voigt

- Thanked Ellen and Sondra for attending opening day activities
- Thanked the Administration for their help
- United Way made a presentation
- Staff pictures were taken today
- There were 19 courses that Lackawanna College gave credit for.

### 9.2 Business Manager – Mr. Joseph Patchcoski

- Performance Audit was received and distributed
- Acknowledged the excellent job Brittany did with the rosters

### 9.3 Principal's Comments

#### Elementary Principal – Mrs. Christine Kelly

- Opening day went well
- IU workshop on RTII

#### High School Principal – Mr. Rob Presley

- Teachers worked in their classroom for ½ day
- Tuesday they will have a busier schedule
- Thanked all the students and parents who worked in the band booth at the Fair

Mr. Stoddard asked if he had any information on the LIAA meetings in Lackawanna County. He will know more after the meeting the end of September.

### 9.4 Director of Curriculum & Instruction and Federal Programs – Mrs. Karen Voigt

- Receiving \$6,500.00 from the Community Foundation to be used in the art area. We will be returning the artist in residence in both the high school and elementary school - \$2,500 each. The remaining balance of \$1,500.00 will be used to purchase a controller for the music department.

### 9.5 Director of Special Services – Ms. Gail Wnorowski

- Busy opening day – rolled out schedule to teachers and worked with paraprofessionals. Focus on support staff and teachers working together.
- Talked about an upcoming conference she would like to attend on Effective Programming.

New Business from Board Members

#### Second Hearing of Visitors

Mrs. Littman thanked Ms. Wnorowski and Mrs. Thomas for their efforts in reassuring her son he would be safe this year in returning to school.

Mrs. Littman then said it was 36 hours before school would start and she still has not been notified if transportation will be provided for her son and if it will be ADA compliant.

**Executive Session – Announcement of executive sessions held and/or scheduled.**

**HELD:**

- Monday, August 25, 2014 6:00 PM to 7:00 PM for Personnel

**SCHEDULED:**

- Monday, August 25, 2014, after the public meeting for personnel
- Monday, September 8, 2014, before and after the public meeting for personnel

10. Adjourn

The motion was made by Mrs. Stine, second by Mr. Casselbury to adjourn. The meeting adjourned at 7:50 PM.

Respectfully Submitted

Diane Makosky  
Board Secretary