

### 1.1 Call to Order

The regular scheduled meeting of the Board of Education on September 26, 2016 was held in the James W. Zick Board Room and was called to order at 7:02 PM by Mr. Barhite, Board President.

### 1.2 Prayer, Pledge of Allegiance

### 1.3 Roll Call – Board Members Present:

Mr. Michael Barhite, President; Mr. Jason Richmond, First Vice President; Mr. Kenneth Decker, Treasurer; Dr. Christine Plonski-Sezer; Mrs. Monica Miller; Mrs. Sondra Stine; Mr. David Schulte.

Absent: Mr. Jason Casselbury, Second Vice President;

### Administration Present

Mr. Robert Presley, High School Principal; Mrs. Christine Kelly, Elementary Principal; Dr. Christopher Lake, Director of Curriculum & Instruction; Mr. Thomas Witiak, Business Manager; Attorney Joseph Gaughan, Solicitor.

Absent: Mrs. Karen Voigt, Superintendent; Dr. Patricia Pasierb, Director of Special Services; Ms. Rachel Terry, Asst. Business Manager.

### 1.4 **PRIDE IN MOUNTAIN VIEW:**

SGA Liaison- Olivia Ainey

- Miss Ainey reviewed MVSGA minutes.

### 1.5 Administer Oath of Office-Attorney Gaughan

New Board Member takes his seat on the Board after swearing in for Oath

### 1.6 Approval of the Minutes – September 12, 2016

The motion is made by Mr. Richmond, second by Mrs. Stine, to approve the minutes dated September 12, 2016 as presented.

Motion 72 carried: 8 yes, 1 absent

1.7 Treasurer Report and Cafeteria Report: Kenneth Decker, Treasurer, reported as listed.

1.8 First Hearing of Visitors – You may speak about anything on the agenda. (Please state your name and township when being recognized)

- Corey Gesford questioned the off-shift building entry policy. Mr. Presley explained that coaches lock the building after practice, custodian after games and not all employees have the security code for the alarm.
- Dan Bonham had questions about bills and the cafeteria fund.
- Pat Fernelli asked how long fingerprint entry has been in place. Mr. Taylor advised that it has been in place for 4 years.

- Corey Gesford asked why the athletic director does not have a report on the agenda.

## **2. Finance Committee: Jason Richmond, Chairperson**

Committee Members: Christine Plonski-Sezer, Monica Miller

### Financial Reports

#### **2.1 Approve September Disbursements**

The motion is made by Mr. Richmond, second by Dr. Plonski-Sezer, to confirm payment of the May General Fund Bill List, Debt Service Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the amount of \$2,012,001.63.

Motion 73 carried: 8 yes, 1 absent

#### **2.2 Approve September 26, 2016 Bill Lists,**

The motion is made by Mr. Richmond, second by Dr. Plonski-Sezer, to approve the list of bills for the September 26, 2016 General Fund and Cafeteria Fund bill lists in the amount of \$380,138.91.

Motion 74 carried: 8 yes, 1 absent

#### **2.3 Approve Budget Timeline and Advertising**

The motion is made by Mr. Richmond, second by Dr. Plonski-Sezer, to authorize the 2017-2018 budget timeline and associated mandatory advertising, as presented.

Motion 75 carried: 8 yes, 1 absent

## **3. Personnel Committee: Sondra Stine, Chairperson**

Committee Members: Jason Casselbury, David Schulte

#### **3.1 Approve Substitute**

The motion is made by Mrs. Stine, second by Mr. Richmond, to approve the following additions to the substitute lists, pending receipt of all documentation.

Kimberly Fletcher, Clifford Township, PA to the Cafeteria, Hall/Cafeteria Monitor and Paraprofessional substitute lists

Motion 76 carried: 8 yes, 1 absent

#### **3.2 Approve Volunteer**

The motion is made by Mrs. Stine, second by Mr. Richmond, to approve the following volunteers:

Kimberly Smith, Kingsley, PA, Elementary Volunteer  
Kyle Heide, Kingsley, PA, Drama Club Volunteer

Motion 77 carried: 8 yes, 1 absent

### **3.3 Approve Supplemental Salary Requests**

The motion is made by Mrs. Stine, second by Mr. Richmond, to approve supplemental salary requests for 2016-2017 as presented.

Motion 78 carried: 8 yes, 1 absent

### **3.4 Accept Letter of Resignation**

The motion is made by Mrs. Stine, second by Mr. Richmond, to accept the letter of resignation from Melissa MacDonald from her Cafeteria Monitor position effective September 26, 2016, as presented.

Motion 79 carried: 8 yes, 1 absent

### **3.5 Approve Contract for Commonwealth Health**

The motion is made by Mrs. Stine, second by Mr. Richmond, to approve the Commonwealth Health (First Hospital) Agreement for Transition's Adolescent Partial Hospitalization Services for 2016-2017, as presented.

Motion 80 carried: 8 yes, 1 absent

### **3.6 Appoint Coach for the 2016-2017 School Year**

The motion is made by Mrs. Stine, second by Mr. Richmond, to appoint the following coach for the 2016-2017 school year, pending receipt of all documentation:

Boys Junior High Basketball Coach – Jason Henke \$2,951.00.

Motion 81 carried: 8 yes, 1 absent

### **3.7 Approve Homework/Tutoring Program**

The motion is made by Mrs. Stine, second by Mr. Richmond, to appoint the Homework/Tutoring Program for the 2016-2017 year.

Motion 82 carried: 8 yes, 1 absent

### **3.8 Approve Homework/Tutoring Teachers**

The motion is made by Mrs. Stine, second by Mr. Richmond, to appoint the following Homework/Tutoring Teachers:

Charleene Martens, Roger Thomas, Anthony Borgia, Susan Gesford, Stephanie Kile, Diane Supancik, Christine Misiura, Patricia Dietrich and Katie Ross.

Motion 83 carried: 8 yes, 1 absent

### **3.9 Approve 21<sup>st</sup> Century Community Learner Teacher**

The motion is made by Mrs. Stine, second by Mr. Richmond, to approve the following 21<sup>st</sup> Century Community Learner Teacher:

- a. Jenny Keating

Motion 84 carried: 8 yes, 1 absent

## **4. Policy Committee: Christine Plonski-Sezer Chairperson**

Committee Members: Edward Napierkowski, David Schulte

### **4.1 Approve Policy #709.1- Building Entrance for District Buildings**

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to approve policy # 709.1- Building Entrance for District Buildings, as presented.

Motion 85 carried: 8 yes, 1 absent

## **5. Education Committee: Sondra Stine, Chairperson**

Committee Members: Edward Napierkowski, Christine Plonski-Sezer

### **5.1 Approve Conference Requests**

The motion is made by Mrs. Stine, second by Mr. Richmond, to approve the following conference requests:

1. Robert Presley and Judy Wech on Wednesday, September 28, 2016, to attend Sapphire "Get the PIMS Out", Hershey, PA (Travel \$156.60).
2. Lori Cobb, Holly Benedict, Thomas Witiak on Tuesday, October 18, 2016, to attend Medical Access, IU #19 (Zero cost to the district).
3. Corrine McNabb and Peter Regeski on Tuesday, November 15, 2016, to attend School Librarians Guide to Success in the PDE Educator Effectiveness System, Doylestown, PA (Substitute Cost \$190.00).
4. Katie Ross and Christine Misiura on Thursday, October 6, 2016, to attend Collins Writing in Mathematics, Kingston, PA (Travel \$28.08, Registration \$250.00, Substitute \$95.00; Total \$373.08). (Title II-A)
5. Leslie Gossage on Thursday, October 6, 2016 to attend Collins Writing: Designing Curriculum Based Writing Assignments, IU #19 (Registration \$100.00). (Title II-A)
6. Leslie Gossage, Maureen Beamish, Lisa Kozloski and Andrea James on Tuesday, October 18, 2016 to attend The Neuropsychology of Reading Disorders: Diagnosis and Intervention, University of Scranton (Registration \$200, Travel \$19.55; Total \$219.55). (Title II-A)
7. Susan Gravine on Tuesday, October 11, 2016; Wednesday, February 22, 2017 and April 21, 2017 to attend Gifted Network, IU #19 (No Cost).

8. Heather Larkin and Diana Slick on Tuesday, November 29, 2016 to attend Self-Regulation in Children: Keeping the Body/Mind/Emotions on Trask, Bethlehem, PA (Travel \$101.52, Registration \$399.98; Total \$501.50).
9. Patricia Pasierb and Thomas Witiak on Thursday, September 29, 2016, to attend IDEA Part B Fiscal Planning, Harrisburg, PA (Travel \$162.00).
10. Christine Kelly, Diana Slick and Carole Rainey, Wednesday, September 28, 2016, to attend Sap On-line Forms Training, IU #19 (Registration \$135.00).
11. Susan Gravine, Friday, October 7, 2016, to attend Stock Market Game Training Workshop, IU #19 (Cost: \$0).

Motion 86 carried: 8 yes, 1 absent

## 5.2 Approve Field Trip Requests

The motion is made by Mrs. Stine, second by Mr. Richmond, to approve the following field trip requests:

- A. Jessica Black, vision specialist, plus one student on Friday, October 21, Friday, November 11<sup>th</sup> and Friday December 16, 2016, to visit Keystone College and Downtown Scranton.
- B. Sheri Ransom and 2 students, September 23, 2016 and every Friday after, to visit Blue Ridge Senior Center, Great Bend, PA (Transportation \$21.60 each trip).
- C. Sheri Ransom and 2 students, September 23, 2016 and every Friday after, to visit Albright Library and Keystone Rescue Mission, Scranton, PA (\$32.40 each trip).
- D. Michael Talabiska and Whitney Johnson on September 27, October 13, November 16, 2016 and January 11, March 28, April 21, May 10 and May 24, 2017 to attend Environmental Forum, Lackawanna State Park (Substitute Cost \$760.00).
- E. Sheri Ransom and 2-3 students on Tuesday, September 20 and Tuesday, October 25, 2016 to visit Laura's Hope Rescue, Hop Bottom, PA (Transportation \$3.24 each trip).
- F. Kelly Richmond and Danielle Scott on Wednesdays, September 14, September 28, October 12, October 26, November 2, November 16, November 30, December 14, 2016; January 4, January 18, February 1, February 15, March 1, March 15, March 29, April 12, April 26, May 3, May 17, May 31, 2017 to attend Keystone Rescue Mission (Community Service) Scranton PA (Transportation \$540.00).
- G. Susan Gravine, Corrine McNabb and 27 gifted students on Wednesday, November 9, 2016 to attend Young Author's Day 2016, Keystone College (Transportation \$148.50, Registration \$290.00, Substitute \$95.00; Total \$533.50)
- H. Michael Talabiska, Whitney Johnson and 45-50 students on Friday, October 21, 2016 and Tuesday, May 8, 2017, for Envirothon Fall Event and Salt Springs State Park, Transportation \$353.10, Substitutes \$380.00; Total \$733.10 each trip).

Motion 87 carried: 8 yes, 1 absent

## 6. Building and Site Committee: Jason Casselbury, Chairperson

Committee Members: Jason Richmond, Kenneth Decker

Mr. Taylor's report

- Mr. Taylor discussed that he is changing the pump in the HS. A new motor and pump were purchased. Mr. Taylor plans on cleaning the wood burner this week.

Mr. Taylor warned the district may need a new maintenance pick-up truck and a new car replacement in the short-term future.

**7. Transportation Committee: Jason Richmond, Chairperson**

Committee Members: Jason Casselbury, Kenneth Decker

**7.1 Van Contract Name Change**

The motion is made by Mr. Richmond, second by Dr. Plonski-Sezer, to authorize a van contract name change from Michelle Robinson to Elwood H. Robinson and Michelle Robinson, as presented.

Motion 88 carried: 8 yes, 1 absent

**8. Labor Relations Committee: Michael Barhite, Chairperson**

MVEA Committee Members: Jason Casselbury, Monica Miller, Kenneth Decker

MVESPA Committee Members, Christine Plonski-Sezer, Jason Richmond, Sondra Stine

**9. Administration**

**9.1 Principals' Comments**

**Elementary Principal – Mrs. Christine Kelly**

- Mrs. Kelly announced that the 25<sup>th</sup> Anniversary of the Elementary School is October 20<sup>th</sup> from 6:30 PM until 8:00 PM. The head-start program began and has 14 students and potential of 2 more. Open house went very well. Fire drills and lockdown drills were conducted successfully.

**High School Principal – Mr. Rob Presley**

- Mr. Presley declared that progress reports are going out next Tuesday. SATs are being hosted on Saturday. Mr. Presley thanked maintenance for fixing the concrete. Drop-off is going well with the cooperation of bus drivers and cafeteria. Mr. Presley revealed the co-op football opportunity with Montrose.

**9.2 Director of Special Services – Dr. Patricia Pasierb**

- Absent.

**9.3 Director of Curriculum & Instruction –Dr. Christopher Lake**

- Dr. Lake detailed the reading series change. The new series is aligned to core standards. Students will be required to identify the main idea, cause and effect, figurative language, etc. Dr. Lake cautioned that this will be a change to testing and parents expectations. Dr. Lake urged parents to reach-out to him to discuss changes.

**9.4 Business Manager- Mr. Thomas Witiak**

- Mr. Witiak outlined upcoming PlanCon reimbursements.

**9.5 Superintendent and Federal Programs – Mrs. Karen Voigt**

- Absent

### **New Business from Board Members**

- Mrs. Miller noted that October is Breast Cancer Awareness month.
- Dr. Plonski-Sezer said the choir starts its new season and is seeking singers.
- Mr. Schulte stated the fire departments should be notified of Epi-pen policy.
- Mr. Barhite discussed the masquerade ball for the Susquehanna County Recreation Center.

### **Second Hearing of Visitors**

- Jamie Wescott asked about cost of Montrose football co-op. Mr. Presley stated that we would only be responsible for transportation to practice. All other costs would be paid by Montrose.
- Justin Fletcher discussed the father-daughter dance on Friday from 7:00 PM to 9:00 PM for grades K-7.

### **Executive Session – Announcement of executive sessions held and/or scheduled.**

#### **HELD:**

- Monday, September 12, 2016 – 6:00 PM- 6:59 PM for Personnel and Negotiations

#### **SCHEDULED:**

- Monday, October 10, 2016, before and after the public meeting

### **10. Adjourn**

The motion was made by Mrs. Stine, second by Mr. Schulte, to adjourn. The meeting adjourned at 8:25 PM.

#### **Enclosures:**

- 1.6-September 12, 2016 Minutes
- 1.7-Treasurer Report and Cafeteria Report
- 2.1-Disbursements
- 2.2-Bill List
- 2.3-Budget Timeline
- 3.3-Supplementals
- 3.4-Letter of Resignation
- 3.5-Commonwealth Health
- 4.1-Policy# 709.1
- 7.1-Driver Contract

Respectfully Submitted by,

Tom Witiak