

1.1 Call to Order

The regular scheduled meeting of the Board of Education on July 27, 2015 was held in the James W. Zick Board Room and was called to order at 07:10 PM by President Stoddard.

1.2. Roll Call – Board Members Present:

Mr. Thomas Stoddard, President, Mr. Roy Twining, First Vice President, Dr. Christine Plonski-Sezer, Second Vice President, Mrs. Ellen Aherne, Treasurer, Mr. Michael Barhite, Mr. Jason Richmond, Mrs. Sondra Stine, and Mrs. Diane Makosky, Secretary, Non-Member

Absent – Mr. Jason Casselbury

1.3. Administration Present

Mrs. Karen Voigt, Superintendent & Director of Curriculum & Instruction & Federal Programs, Mr. Joseph Patchcoski, Business Manager, Mrs. Christine Kelly, Elementary Principal, Mr. Robert Presley, H S Principal and Attorney Gaughan, Solicitor.

Absent - Laurie Cobb, Asst. Business Manager and Ms. Gail Wnorowski, Director of Special Services

1.4 Approval of the Minutes – July 13, 2015

The motion is made by Mr. Twining, second by Dr. Plonski-Sezer to approve the minutes dated July 13, 2015 as presented.

Motion 22 Carried (7 Yes, 1 Absent, 1 Vacant)

1.5 Treasurer Report and Cafeteria Report: Mr. Michael Barhite, Treasurer, reported as listed.

1.6 K-12 Music Curriculum Presentation

1.7 First Hearing of Visitors – You may speak about anything on the agenda.

(Please state your name and where you are from when being recognized)

Monica Miller, Kingsley asked if jeans and collared shirts were still the dress code or had that changed.

Linda Anthony, Brooklyn said she did not feel that she had all the information when bidding on the CTC run. In the future everything should be spelled out.

Jamie Janesky, Lathrop Township asked if the dress code changed for the primary grades (k-3)

2. Finance Committee: Roy Twining, Chairperson

Committee Members: Vacant, Jason Richmond

Financial Reports

2.1 Approve June 2015 Disbursements

The motion is made by Mr. Twining, second by Mr. Richmond to confirm payment of the June 2015 General Fund Bill List, Debt Service Bill List, Cafeteria Fund Bill List, and to ratify the payment of employee payroll, transportation contracts, fringe benefit payments, and fund transfers in the amount of \$3,697,363.19.

Motion 23 Carried, (7 Yes, 1 Absent, 1 Vacant)

2.2 Approve July 23, 2015 Bill Lists

The motion is made by Mr. Twining, second by Mr. Richmond, to approve the list of bills for the July 23, 2015 General Fund and Cafeteria Fund bill lists in the amount of \$89,108.32.

Motion 24 Carried (7 Yes, 1 Absent, 1 Vacant)

2.3 Approve Athletic Transfer

The motion is made by Mr. Twining, second by Mr. Richmond to approve transfer of \$10,500.00 from the general fund to the athletic fund.

Motion 25 Carried (7 Yes, 1 Absent, 1 Vacant)

3. Personnel Committee: Christine Plonski-Sezer, Chairperson

Committee Members: Ellen Aherne, Jason Casselbury

3.1 Appoint 2015-2016 Coaches

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to appoint the following coaches for 2015-2016 pending receipt of all documentation:

1. Todd Calabro, Hallstead, PA – Boys' Varsity Soccer Assistant Coach - \$2,816.00
2. Denise Yankauskas, Vandling, PA – Girls' Volleyball Head Coach - \$3,476.00
3. Ashley Kilmer, Gibson, PA - Girls' Varsity Basketball Coach - \$4,108.00
4. Peter Hammond, Kingsley PA – Girls' J H Basketball Coach - \$2,873.00
5. Jessica Short, Clifford Twp, PA – Cheerleading Advisor - \$3,328.00
6. Kenny Decker, Jr., Kingsley, PA – Varsity Wrestling Coach - \$4,108.00
7. Peter Hammond, Kingsley, PA – Girls' J H Softball Coach - \$2,431.00

Motion 26 Carried (6 Yes, 1 Absent, 1, Abstained, 1 Vacant) – Mr. Twining Abstained

3.2 Appoint Elementary Teacher

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to appoint Joshua Carpenter, Susquehanna, PA as an elementary certified teacher, Bachelors Column, Step 1, salary \$37,901.00, effective August 24, 2015, pending receipt of all documentation.

Motion 27 Carried (7 Yes, 1 Absent, 1 Vacant)

3.3 Appoint Elementary Teacher

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to appoint Erika Lewis, Harford, PA as an elementary certified teacher, Bachelors Column, Step 1, salary \$37,901.00, effective August 24, 2015, pending receipt of all documentation.

Motion 28 Carried (7 Yes, 1 Absent, 1 Vacant)

3.4 Appoint Elementary Teacher

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to appoint Christine Misiura, Mechanicsburg, PA as an elementary certified teacher, Masters Column, Step 7, salary \$52,486.00, effective August 24, 2015, pending receipt of all documentation.

Motion 29 Carried (7 Yes, 1 Absent, 1 Vacant)

3.5 Appoint Elementary Teacher

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to appoint Ashley Coviello, Olyphant, PA as an elementary certified teacher, Masters Column, Step 2, salary \$49,986.00, effective August 24, 2015, pending receipt of all documentation.

Motion 30 Carried (7 Yes, 1 Absent, 1 Vacant)

3.6 Approve Second Line Administrators ACT 93 Plan

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond, to approve the Administrator ACT 93 Plan for Second Line Administrators for the 2015-2016 school year as presented.

Motion 31 Carried (7 Yes, 1 Absent, 1 Vacant)

3.7 Approve Benefit Package for Administrator Not Covered by ACT 93 Plan

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to approve the Administrators Not Covered by ACT 93 Plan for the Business Manager for the 2015-2016 school year as presented

Motion 32 Carried (7 Yes, 1 Absent, 1 Vacant)

3.8 Approve Benefit Package for Administrator Not Covered by ACT 93 Plan

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to approve the Administrators Not Covered by ACT 93 Plan for the Assistant Business Manager for the 2015-2016 school year as presented

Motion 33 Carried (7 Yes, 1 Absent, 1 Vacant)

3.9 Approve District Office Clerical Benefit Package

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to approve the District Office Clerical Benefit Package for the 2015-2016 school year as presented.

Motion 34 Carried (7 Yes, 1 Absent, 1 Vacant)

3.10 Accept Letter of Resignation

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmons to accept the letter of resignation from Marcia Weber from her elementary monitor position effective July 21, 2015.

Motion 35 Carried (7 Yes, 1 Absent, 1 Vacant)

3.11 Authorize Posting and Advertising for Monitor Position

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to authorize posting and advertising for a 2.5 hour elementary monitor, effective August 26, 2015, with applications due August 17, 2015.

Motion 36 Carried (7 Yes, 1 Absent, 1 Vacant)

3.12 Appoint Director of Curriculum & Instruction

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to appoint Dr. Christopher Lake, Jackson, PA as an Director of Curriculum and Instruction, salary \$80,000.00, effective date to be determined, pending receipt of all documentation.

Motion 37 Carried (7 Yes, 1 Absent, 1 Vacant)

4. Policy Committee: Christine Plonski-Sezer Chairperson

Committee Members: Sondra Stine, Jason Richmond

Dr. Plonski-Sezer presented the third reading of Policy 221 – Dress & Grooming Policy

Jamie Janesky asked if the teachers are suppose to lift the scarf to check to see if they are wearing a collared shirt. She also wanted to know who was responsible to call the parent.

Teri Edwards, asked if winter coats were now permitted.

4.1 Approve Policy 221 – Dress & Grooming Policy

The motion is made by Dr. Plonski-Sezer, second by Mr. Richmond to approve policy #221 – Dress & Grooming.

Motion 38 Carried (7 Yes, 1 Absent, 1 Vacant)

4.2 First Reading of Policy 204 – Attendance

Dr. Plonski-Sezer presented the first reading of policy 204 - Attendance

5. Education Committee: Ellen Aherne, Chairperson

Committee Members: Sondra Stine, Jason Casselbury

5.1 Approve Quarterly Reports

The motion is made by Mrs. Aherne, second by Mr. Richmond to approve the following quarterly reports, dated June 30, 2015, as presented and file for audit:

1. Elementary Activity Account
2. High School Activity Account
3. High School Scholarship Account

Motion 39 Carried (7 yes, 1 Absent, 1 Vacant)

5.2 Approve Handbooks

The motion is made by Mrs. Aherne, second by Mr. Richmond to approve the following handbooks:

1. Elementary Faculty & Staff Handbook
2. High School Faculty & Staff Handbook
3. Elementary Student Handbook
4. High School Student Handbook
5. Elementary Substitute Handbook
6. High School Substitute Handbook

Motion 40 Carried (7 Yes, 1 Absent, 1 Vacant)

5.3 Authorize Advertising for Long Term Substitute, K-12 Reading Specialist

The motion is made by Mrs. Aherne second by Mr. Richmond to authorize advertising for a long term substitute, Certified K-12 Reading Specialist for Grade 7.

Motion 41 Carried (7 Yes, 1 Absent, 1 Vacant)

6. Building and Site Committee: Michael Barhite, Chairperson

Committee Members: Roy Twining, Sondra Stine

Mr. Taylor reported

- They are ahead of schedule in cleaning the elementary building
- Waiting for IT to be done so that can wax the hallways
- Lockers are to be delivered next week and installation to be done the following week
- Elementary AC unit has been replaced as well as a smaller one at the High School
- Obtained 2 storage units for the track equipment
- New phones have been order. In hopes to have all other problems corrected by the beginning of school

Melody Haley reported she has obtained a portable AED unit that will be used on the fields.

Mr. Stoddard questioned if the playground gate is open.

7. Transportation Committee: Vacant, Chairperson

Committee Members: Michael Barhite, Jason Casselbury

7.1 Accept Letter of Resignation

The motion is made by Mr. Barhite, second by Mr. Richmond to accept the letter of resignation from Linda Anthony from the CTC run.

Motion 42 Carried (7 Yes, 1 Absent, 1 Vacant)

7.2 Appoint Bus Contractor

The motion is made by Mr. Barhite, second by Mr. Richmond to appoint Pocono Transportation, Moscow, PA as the bus contractor for the CTC run, based on state subsidy.

Motion 43 Failed (7 No, 1 Absent, 1 Vacant)

Dan Anthony questioned what the down time and mileage was. After some discussion Mr. Patchcoski is to provide each bidder with specifics to resubmit their prices for doing the route. This will be placed on the August 10th agenda to be awarded.

7.3 Approve List of Bus Contractors & Contracts

The motion is made by Mr. Barhite, second by Mr. Richmond to approve the list of bus contractors and contracts as amended.

Motion 44 Carried (7 Yes, 1 Absent, 1 Vacant)

7.4 Approve School Restriction Waiver Request

The motion is made by Mr. Barhite, second by Mr. Richmond to approve the school restriction waiver request from Walsh Granite to replace bridge JV-153 on Creamery Road.

Motion 45 Carried (7 Yes, 1 Absent, 1 Vacant)

8. Labor Relations Committee: Thomas Stoddard, Chairperson

MVEA Committee Members: Ellen Aherne, Christine Plonski-Sezer, Michael Barhite
MVESPA Committee Members, Roy Twining, Vacant, Jason Richmond

Mr. Stoddard reported there would be a meeting with the MVEA on Wednesday, July 29, 2015.

9. Administration

9.1 Principal's Comments

Elementary Principal – Mrs. Christine Kelly

- Praised custodial staff for their efforts in getting the building ready
- Last week for STEM and SKRP
- Kindergarten registration is August 4th & 5th as well as new student registration
- Applied for and received NTSS grant (writing program)
- On August 4th & 5th Scott Fisher and Mrs. Kelly will be at Penn State to be recognized for implementing the Asset Science Program with fidelity and rigor

High School Principal – Mr. Rob Presley

- Also praised the custodial staff
- Summer School just finished
- Still looking for coaches

9.2 Director of Special Services – Ms. Gail Wnorowski

- Mrs. Voigt reported Ms. Wnorowski is looking into our partial hospitalization program to possibly include more students

9.3 Business Manager – Mr. Joseph Patchcoski

- New Wi-Fi stations are being installed
- Bus inspection is Wednesday, July 29th

9.4 Superintendent and Director of Curriculum & Instruction and Federal Programs – Mrs. Karen Voigt

- Rotary Youth Exchange – Emily Shevchuk – Finland
- Trip to Europe was successful – 15 Students, along with Mrs. Gail Jackson, Miss Munley, Mrs. Sinkovich and several parent chaperones participated
- Looking into possibly restoring the Opera program
- Bulletin board in the back has been updated

New Business from Board Members**Second Hearing of Visitors****(Please state your name and where you are from when being recognized)**

Jamie Janesky, Lathrop Township stated that throughout the school year the faculty had received emails stating to not take time off as they were out of substitutes. She noted we have some awesome substitutes and wondered why they were not hired. She then questioned where the newly hired substitutes would be placed. She then questioned why Mr. Kilmer resigned his position and asked Mr. Stoddard if he had any intentions of running.

Monica Miller, Kingsley questioned if we recycled the food in the cafeteria. Teri Edwards noted we used to recycle paper.

Laura Fuller asked for an update of the shuttle buses.

Dan Anthony questioned the activity buses.

Jamie Janesky noted with the cuts in the budget a few years ago all field trips were cut, unless the students were able to raise the money to go. Have there been any thoughts as to restoring the field trips?

Jamie Janesky then questioned if what was going to be posted on the website would have clarification in respects to salary, health insurance and retirement? This lead to a lengthy discussion on the status of negotiations. They asked the Board not to post the recent proposals to the website and wait for their new proposal on Wednesday.

Corey Gesford, Clifford Township asked if the Board members had email addresses and could they be added to the website.

Executive Session – Announcement of executive sessions held and/or scheduled.

HELD:

- Monday, July 13, 2015, 9:25 PM to 10:47 PM for Personnel
- Monday, July 27, 2015, 6:00 PM to 7:02 PM for Personnel

SCHEDULED:

- Monday, July 27, 2015 after the public meeting for Personnel
- Monday, August 10, 2015, before and after the public meeting for Personnel

10. Adjourn

The motion was made by Mr. Twining, second by Dr. Plonski-Sezer to adjourn. The meeting adjourned at 9:28 PM.

Respectfully Submitted

Diane Makosky
Board Secretary