

1.1 Call to Order

The regular scheduled meeting of the Board of Education on November 14, 2016 was held in the James W. Zick Board Room and was called to order at 7:08 PM by Mr. Barhite, Board President.

1.2 Prayer, Pledge of Allegiance

1.3 Roll Call – Board Members Present:

Mr. Michael Barhite, President; Mr. Jason Richmond, First Vice President; Mr. Kenneth Decker, Treasurer; Mrs. Monica Miller; Mrs. Sondra Stine; Mr. David Schulte; Dr. Christine Plonski-Sezer.

Absent: Mr. Jason Casselbury, Second Vice President; Mr. Ed Napierkowski.

Administration Present

Mrs. Karen Voigt, Superintendent; Mrs. Christine Kelly, Elementary Principal; Dr. Christopher Lake, Director of Curriculum & Instruction; Dr. Patricia Pasierb, Director of Special Services; Mr. Thomas Witiak, Business Manager; Attorney Joseph Gaughan, Solicitor.

Absent: Mr. Robert Presley, High School Principal; Ms. Rachel Terry, Asst. Business Manager.

1.4 PRIDE IN MOUNTAIN VIEW:

Pennsylvania Farm Bureau Poster Contest

State Winners: Kyleigh Hobbs- 1st place

Allison Cosklo- 2nd place

- Postponed until next meeting.

1.5 Approval of the Minutes – October 24, 2016

The motion is made by Mr. Richmond, second by Dr. Plonski-Sezer, to approve the minutes dated October 24, 2016 as presented.

Motion 119 carried: 7 yes, 2 absent.

1.6 First Hearing of Visitors – You may speak about anything on the agenda. (Please state your name and your township when being recognized)

- None

1.7 Admin Team Presentation: PSSA/Keystone 2015-2016 results

- Postponed until next meeting.

2. **Finance Committee: Jason Richmond, Chairperson**

Committee Members: Christine Plonski-Sezer, Monica Miller

Financial Reports

2.1 Approve November 14, 2016 Bill List

The motion is made by Mr. Richmond, second by Dr. Plonski-Sezer, to approve the list of bills for the November 14, 2016 General Fund and Cafeteria Fund bill lists in the amount of \$121,708.49.

Motion 120 carried: 7 yes, 2 absent.

2.2 Approve Homestead / Farmstead Contract

The motion is made by Mr. Richmond, second by Dr. Plonski-Sezer, to approve Government Software Services, Inc. to print and mail all Homestead / Farmstead notices. Printing costs \$0.35 per mailer; Postage costs \$0.37 per mailer; Total cost is \$0.72 per mailer. Estimated cost \$1,500.00, as presented.

Motion 121 carried: 7 yes, 2 absent.

3. Personnel Committee: Sondra Stine, Chairperson Committee Members: Jason Casselbury, David Schulte

3.1 Appoint Coach for the 2016-2017 School Year

The motion is made by Mrs. Stine, second by Mr. Richmond, to appoint the following coaches for the 2016-2017 school year, pending receipt of all documentation:

Jr. High Baseball Coach – Dave Demark, Clifford Township -- \$2,497.00

Motion 122 carried: 7 yes, 2 absent.

3.2 Appoint Part-time Cafeteria Monitor

The motion is made by Mrs. Stine, second by Mrs. Miller, to appoint Kelly McLaughlin, Clifford, PA as part-time cafeteria monitor with a salary of \$10.20 per hour and benefits per MVESPA, with a start date of November 15, 2016.

Motion 123 carried: 7 yes, 2 absent.

3.3 Approve Substitute

The motion is made by Mrs. Stine, second by Mrs. Miller, to approve the following additions to the substitute lists, pending receipt of all documentation.

Cynthia Guarnotta, Susquehanna, PA to the elementary cafeteria and the hall/cafeeteria monitor substitute lists

Motion 124 carried: 7 yes, 2 absent.

3.4 Approve Paraprofessional

The motion is made by Mrs. Stine, second by Mrs. Miller, to appoint Charissa Ofalt Nicholson, PA to a paraprofessional position with a salary of \$12.20 per hour and benefits per MVESPA, and a start date of November 15, 2016.

Motion 125 carried: 7 yes, 2 absent.

3.5 Post and Advertise for a 6 and 1/2 hour Cafeteria Position

The motion is made by Mrs. Stine, second by Mrs. Miller, to advertise for a cafeteria position with a salary of \$10.20 per hour and benefits per MVESPA Agreement.

Motion 125 carried: 7 yes, 2 absent.

3.6 Approve Volunteer

The motion is made by Mrs. Stine, second by Mrs. Miller, to approve the following volunteer:

- a. Kelly Belcher, Union Dale, PA, Elementary Volunteer

Motion 126 carried: 7 yes, 2 absent.

3.7 Approve Long Term Substitute

The motion is made by Mrs. Stine, second by Mrs. Miller to approve Lisa Loomis as a long term substitute for having services more than 30 consecutive days as a Title I teacher with the rate of \$160.00 per day effective November 8, 2016.

Motion 127 carried: 7 yes, 2 absent.

4. Policy Committee: Christine Plonski-Sezer Chairperson

Committee Members: Edward Napierkowski, David Schulte

5. Education Committee: Sondra Stine, Chairperson

Committee Members: Edward Napierkowski, Christine Plonski-Sezer

5.1 Approve Conference Requests

The motion is made by Mrs. Stine, second by Mrs. Miller to approve the following conference requests:

1. Molly Birosak on Wednesday and Thursday, November 9th and 10th, 2016, to attend Microsoft Excel 2207/2010 Basics and Beyond the Basics, Binghamton, NY (Substitute Cost \$190.00, Registration \$128.00, Total \$318.00)
2. Diana Slick on Thursday, December 15, 2016, to attend Exploring Ethical Challenges in the Therapeutic Relationship and Counseling Environment, Scranton, PA (Travel \$31.05, Registration 189.99; Total \$221.04)

Motion 128 carried: 7 yes, 2 absent.

5.2 Approve Field Trip Requests

The motion is made by Mrs. Stine, second by Mrs. Miller, to approve the following field trip requests:

1. Marybeth Langdon, Katie Ross and 46 students on Friday, December 9, 2016, National Honor Societies Christmas Caroling, Scranton, PA (Transportation \$234.25, Substitute Teacher \$190.00; Total \$424.25)
2. Molly Birozak, 2 chaperones and 24 students, on dates to be determined, Susquehanna, Forest City, Montrose, Harford, New Milford, PA (Transportation \$524.31, Substitute Teacher \$332.50; Total \$856.81)
3. Heidi Page, Judy Bell, Ann Marie Ford, Tiffany Cosklo and 5 students on Thursday, November 17, 2016, to go bowling, Dickson City, PA (Transportation \$90.42)
4. Charleene Martens and 4 students on Monday, November 21, 2016 to attend Academic Challenge, Penn state Worthington (Transportation \$37.80, Substitute \$95.00; Total \$132.80)
5. Kelly Richmond, Katie Ross, Shelby Twining and 12 students on Wednesday, November 9, 2016 to visit Feed a Friend, Montrose, PA (Transportation \$77.70, Substitute \$95.00; Total \$172.70)

Motion 129 carried: 7 yes, 2 absent.

5.3 Approve Homebound Instruction

The motion is made by Mrs. Stine, second by Mrs. Miller, to approve homebound instruction for student #21044, effective 9/26/16 until 10/6/2016.

Motion 130 carried: 7 yes, 2 absent.

6 Building and Site Committee: Jason Casselbury, Chairperson

Committee Members: Jason Richmond, Kenneth Decker

Mr. Taylor's report

- Mr. Taylor discussed vehicle options – Taurus, Fusion and Charger. Mr. Taylor recommended the Taurus or Charger. Mr. Taylor also discussed dump truck / pick-up truck options.

7 Transportation Committee: Jason Richmond, Chairperson

Committee Members: Jason Casselbury, Kenneth Decker

8 Labor Relations Committee: Michael Barhite, Chairperson

MVEA Committee Members: Jason Casselbury, Monica Miller, Kenneth Decker

MVESPA Committee Members: Christine Plonski-Sezer, Jason Richmond, Sondra Stine

9 Administration

9.1 Principals' Comments

Elementary Principal – Mrs. Christine Kelly

- Mrs. Kelly mentioned that report cards went home today. Mrs. Kelly and Dr. Lake visited Hazleton to observe their Hybrid program. Charlotte's Web was a success – congratulations to Mrs. McHenry and all of the students. The

Craft Fair went well. It is the PTO's largest fundraiser. Last week, the Ag Lab was here. The annual Veteran's Day assembly keeps getting bigger and better.

High School Principal – Mr. Rob Presley

- Absent

9.2 Director of Special Services – Dr. Patricia Pasierb

- Dr. Pasierb and Sherri Ransom attended the Communication Options Program. Dr. Pasierb gave a presentation on the Least Restrictive Environment. She continues to work on self-assessment for compliance monitoring. Indicator 13 is complete. The district is in compliance.

9.3 Director of Curriculum & Instruction –Dr. Christopher Lake

- Dr. Lake mentioned that the administration team is completing walkthrough data. The first Focus Day will be used for questioning student talk and classroom environment. Dr. Lake gave an overview of the Wonders reading program at the fall Title I meeting held November 9. A free Thanksgiving dinner will be held at Thompson Hose Company, on Water Street in Thompson, PA. Teachers visited Hazleton's Early Learning Center for Hybrid learning. We have established a partnership with them.

9.4 Business Manager – Mr. Thomas Witiak

- Mr. Witiak mentioned the 2011 Series Bond could be refunded into a bank loan for a savings of \$16,197.74. Mr. Witiak also discussed the structure of our next bond.

9.5 Superintendent and Federal Programs – Mrs. Karen Voigt

- Mrs. Voigt discussed the Marywood Strings Outreach Program. The program teaches violin, viola and cello. Act 45 and Act 48 were extended 1 year. Young Scholars Program for 8th grade students was held at Scranton Prep. Foster care law will mirror homeless law. This Wednesday is ESP - Educational Support Professional Day. The Dine In is December 2. IU19 is purchasing pool counsel for IU19 districts to use with Sweet Stevens and Katz for Special Education consultations.

New Business from Board Members

- Dr. Plonski-Sezer mentioned the international dinner raised \$2,000. Dr. Plonski-Sezer attended a music conference in Atlantic City and presented several sessions.
- Mr. Schulte noted that an active shooter workshop will be held on December 1, 2016 at 6:30 PM in the HS auditorium.

Second Hearing of Visitors

- None

Executive Session – Announcement of executive sessions held and/or scheduled.

HELD:

- Monday, November 14, 2016-6:00 PM to 7:05 PM for Personnel and Real Estate

SCHEDULED:

- Monday, November 28, 2016, before and after the public meeting.

10 Adjourn

The motion was made by Mrs. Stine, second by Dr. Plonski-Sezer to adjourn. The meeting adjourned at 8:00 PM.

Enclosures:

- 1.5- October 24, 2016 minutes
- 2.1- November 14, 2016 bill list
- 2.2-Homestead/Farmstead Contract
- FYI-Conference Reports
- FYI 2- October 2016 Transition Activity Report
- FYI 3- Single Audit Report Approval
- FYI 4-Medical Marijuana Guidance for PA Schools
- FYI 5-ExxonMobil Educational Alliance Grant
- FYI 6- Artist of the Week Schedule

Respectfully Submitted by,

Tom Witiak